



## PERSONAL RECOMMENDATION

### TO THE APPLICANT

Please submit two (2) recommendations.

- From a former professor, dean or head of the college/university that you attended.
- From your immediate superior or employer where you are currently employed.

Please enter your name, the course you are applying for, and the school year of application on the form. Deliver this to your recommender together with a recommendation envelope. Personally submit this to the Admissions Office, Asia Pacific College as part of your application.

LAST NAME	FIRST NAME	MI
COURSE APPLYING FOR		<input type="radio"/> 1 <sup>st</sup> <input type="radio"/> 2 <sup>nd</sup> <input type="radio"/> 3 <sup>rd</sup> Term School Year _____

### TO THE RECOMMENDER

We would like to thank you for taking the time to write the personal recommendation for this applicant, who is applying to Asia Pacific College's Graduate Programs. The information you will be providing will help us distinguish the most suitable students from among our pool of applicants. We ask for your personal and candid opinion on the applicant's intellectual abilities and personal qualities regarding his/her potential for graduate studies.

Please answer the questions listed on the back of this form and return it to the applicant in a **sealed envelope with your signature across the seal**. We suggest you retain a copy for your records. The applicant will submit the sealed and signed envelope to APC as part of the completed application.

The contents of your recommendation will not be communicated to any person who is not directly involved in the admission process nor to the applicant. We appreciate your efforts on behalf of this applicant and look forward to hearing from you.

*Admissions Committee*

### DETAILS OF PERSON COMPLETING THIS FORM

Last Name	First Name	MI
School/Company		Position/Title
Address		Tel. No.
E-Mail	Signature	Date

Since APC reserves the right to verify all credentials and information on an applicant's file, please ensure you have indicated where you can be reached.

How long have you known the applicant?

How did you come to know the applicant?

How do you rate the applicant on the following specific criteria? *(please check)*

	Outstanding	Excellent	Above Average	Average	Below Average	Unobserved
Sense of Responsibility						
Emotional Stability						
Leadership Ability						
Intellectual Ability						
Clarity of Oral Expression						
Written Expression						
Maturity						
Initiative						
Attitude towards Peer Group						
Attitude Towards Authority						

Please write below your overall impression of the applicant's skills, abilities, and personality traits that will have a direct bearing on the applicant's success in completing the \_\_\_\_\_ program. Please use additional sheets if necessary.

Based on your relationship with this applicant, you can

Strongly Recommend       Recommend       Recommend with Reservation       Do Not Recommend

that he/she be admitted to the \_\_\_\_\_ offered by Asia Pacific College.

THE ADMISSIONS OFFICE  
**ASIA PACIFIC COLLEGE**  
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